

**BIDDING DOCUMENTS  
FOR  
PROCUREMENT OF BUSES**

**Available on NATCO website ([www.natco.gov.pk](http://www.natco.gov.pk))**

**SEPTEMBER, 2021**

**Northern Areas Transport Corporation  
Gilgit-Baltistan, Pakistan**

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## **INVITATION OF TENDER**

Northern Areas Transport Corporation (NATCO), is a Government own Transport Company. The management is pleased to invite sealed tender under Single Stage-Two Envelopes bidding procedure under Rule 36(b) of Public Procurement Rule 2004 from the original manufactures/assembler registered with income tax and sales tax departments for supply of buses as per following terms & conditions.

1. Bidding Documents are available for the interested bidders at “NATCO Islamabad office, Plot#48, Faqir Aipee Road, Sector I-11/4, Islamabad” and “NATCO Head Office Shahrah Quaid -e- Azam Jutial Gilgit” on any working day during office hours on submission of a written request along with pay order of Rs.5,000/- (Non-Refundable) in favor of M/S NATCO. Bidding documents can also be downloaded from NATCO website at “www.natco.gov.pk”.
2. Tender shall be accepted with Rs. 2.00 millions call deposit as bid security, which will be refunded to unsuccessful bidder on conclusion of the bidding process.
3. Supplier will be responsible for all applicable taxes.
4. Brochures, technical and other specification of buses shall be attached with the offers.
5. The bids complete in all respect shall be reached in the office on or before 20<sup>th</sup> September ,2021 up to 11:00 AM, which shall be opened by respective committee at “NATCO Head office Jutial Gilgit” on the same day at 11:30 AM in the presence of respective firms / authorized representative, if they wish to.
6. Bid opening and evaluation procedure would be as per rule 36(b) of PPRA Rule 2004 under single stage two envelopes procedure.
7. All other terms and conditions are as laid down in the tender documents.
8. The NATCO reserves the right to accept or reject any or all applications at any time before acceptance of proposal in accordance with PPRA Rule 2004.

**MANAGING DIRECTOR**

05811-920312

**GOVERNMENT OF PAKISTAN  
NORTHERN AREAS TRANSPORT CORPORATION**

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**INSTRUCTIONS TO THE BIDDERS**

Sealed tenders are hereby invited by NATCO, under Single Stage-Two Envelopes bidding procedure under Rule 36(b) of Public Procurement Rule 2004 from the original manufactures/assembler registered with income tax and sales tax departments for supply of 15 No's buses as per specification.

**TERMS AND CONDITIONS**

Sealed tender bid should be submitted to NATCO Head office Jutial Gilgit before 11:00 AM September ,2021.

1. The sealed envelope of **Technical Bid** will be opened in the presence of the bidders on 4<sup>th</sup> October, 2021 at 11:30 AM by the Committee constituted for the purpose by the competent authority of NATCO. **Financial Bid** will be opened on 7<sup>th</sup> October, 2021.
2. The bidder should have experience of 5 year of supply of Buses with private or any government department.
3. The bidder will submit Rs.2.00 millions call deposit/demand draft as bid security in favor of M/S NATCO and will be returned to unsuccessful bidder as per PPRA rule 2004.
4. The bidder declared disqualified / blacklisted by any of the public/private sector entity/client in Pakistan shall be ineligible to apply for bidding.
5. The bidder shall submit with its application, the following additional documents:
  - a) Signed affidavit on Rs. 100.00 judicial paper confirming not having been declared debarred/blacklisted by any of the public/private sector entity and client(s) in Pakistan.
  - b) Detail of past experience, period of contract.
6. The supplier will also provide operational manual /catalog along with other standard supplies with the Buses.
7. The successful bidder will be responsible to provide buses as per demand/specification, during the period and the Corporation will not be responsible for any increase in the price or cost/rate.
8. The bidder will provide a warranty for a period of **Two (2)** years or 2, 00,000 KM mileage and will be responsible to rectify any fault free of cost within the warranty period.
9. The successful bidder will be responsible for supplying of genuine spare parts whenever required.
10. The successful bidder will arrange training to technical staff of NATCO to ensure efficient performance of offered vehicles on free of cost.

11. The bidder shall provide a tentative delivery schedule, which should not be more than 75-90 days after placement of supply order.
12. The rate quoted by the bidder will be inclusive of all taxes and other charges etc.
13. The committee constituted for the purpose will receive the buses at Islamabad/Rawalpindi after proper inspection.
14. 100% Payment will be made after the inspection by the committee and approval of Managing Director after trial running as per the recommendation of the inspection committee.
15. NATCO reserves the right at the time of award of contract to increase or decrease the quantity of buses originally specified in, without any change in unit price and other terms and conditions as per PPRA 2004.
16. All the bidders should submit the information as per the tender documents.
17. NATCO reserves the right to award lesser number of buses as approved by the NATCO Board of Directors.
18. An agreement will be signed with the successful bidder clearly spelling out the terms and conditions as mentioned in these documents.
19. The competent authority reserves the right to accept / reject any tender or all tenders as per PPRA Rules, 2004.

**MANAGING DIRECTOR  
NATCO**

To,

M/S \_\_\_\_\_

\_\_\_\_\_

Signature of bidder: \_\_\_\_\_

### **BIDDING PROCEDURE**

The tender has been invited under Single Stage-two Envelopes bidding procedure under Rule 36(b) of Public Procurement Rule 2004;

- (i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- (ii) The envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion;
- (iii) Initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened;
- (iv) The envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the tender committee without being opened;
- (v) The tender committee shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
- (vi) During the technical evaluation no amendments in the technical proposal shall be permitted;
- (vii) The financial proposals of bids shall be opened publicly at a time, date and venue mentioned in the tender;
- (viii) After the evaluation and approval of the technical proposal the tender committee, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders; and
- (ix) The bid found to be the lowest evaluated bid shall be accepted.

# **TECHNICAL GENERAL SPECIFICATIONS (Minimum)**

## **ENGINE**

Model	2020-21
Max Horse Power	330-350 / 1400-1500rpm
Displacement	11000 -11500 cc
No Of Cylinders	6 in line 4 Cycle
Air cleaner	Dry Single paper element
Type chassis /engine location	Rear Engine Mounting water cooled turbo intercooler
Torque	140 -150 (Kgf-m)
Emission standard	Euro –II
Category	Use for long distance in mountain and rough and tough hilly terrains areas From GB to Islamabad.
G.V Weight	16000-18000 kg

## **CLUTCH.**

Size	430 -450 mm
Type	Hydraulic With pressure assistant Dry single plate with coil spring Damper

## **TRANSMISSION.**

Gear Box	ZF Transmission with Intarder 5 Forwarded and 1 Reverse
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## **BRAKE SYSTEM**

Brakes	Full Air Brakes with ABS. Exhaust air operated brakes. Parking Brakes
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## **SUSPENSION SYSTEM**

Air Suspension, hydraulic double Acting shock absorber.
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## **WHEEL AND TYRES**

Tyre	1000 .20 * 16PR Original branded Radial type with spare tyre
Wheel Drums	8.25 * 22.5 Alloyed steel

## **EXTERNAL & INTERNAL BUS BODY.**

Overall Length	12,000 mm to 12500 mm
Overall width	2400 mm to 2500 mm
Overall Height	3300 mm to 3400 mm
Floor Height	
Seat Arrangements	2+2
Body structure.	<ol style="list-style-type: none"><li>1. Revert less Steel and iron body, leak proof insulation of joint at the roof to protect leakages.</li><li>2. According to the road condition no sound and heat inside the body.</li><li>3. Standard Body Shape</li></ol>

	<ol style="list-style-type: none"> <li>4. Good looking and appearance.</li> <li>5. Standard color.</li> <li>6. Avoid dust and water leakage.</li> <li>7. Good Design and user friendly.</li> <li>8. Rapid Boarding.</li> <li>9. High level of passenger satisfaction.</li> <li>10. ECO friendly.</li> </ol>
<b>Passengers seat capacity</b>	44-49 + driver
<b>Passengers seat type</b>	2+2 Marcopolo, cushioned reclining luxury Imported seats
<b>Luggage compartment</b>	Large space for luggage with tilt opening. Under floor with lockable
<b>Entertainment Facilities</b>	Video and audio system

#### **OTHER FEATURES**

<b>Axel</b>	Front axle. Reverse Elliot Beam 6000 kg. Rear Axle. Banjo Full Floating 10500 kg
<b>Fuel tank</b>	400 Litter
<b>Battery</b>	12 V DC 200 AH 2 Piece
<b>Alternator</b>	24 V DC 150 AMP
<b>Meter / Gauge</b>	Air, RPM, FUEL, TEMP AND OIL Gauges.
<b>Seats</b>	Cloth covering /leather high rest and comfortable
<b>Door / Passengers</b>	Front swing type electrically controlled With air assistant one door in front only
<b>Air conditioning</b>	Roof on type
<b>Entrance handle</b>	STAIN LEES PIPE
<b>CLOCK</b>	Digital type
<b>Curtains</b>	Imported type with protector
<b>Sunshade</b>	Curtain type
<b>tool set</b>	All standard tools and accessories
<b>Hot and cold cabinet</b>	Yes
<b>Steering operation</b>	Power tilt and telescopic wheel
<b>Paint</b>	High Quality paint
<b>Windows curtain</b>	Windows side curtain will be provided
<b>Mirror</b>	Convex type rear view mirror
<b>Fog lamps</b>	Two front fog lamps
<b>Roof air ventilator</b>	Two
<b>Color</b>	Navy Blue

**Government of Pakistan**  
**Northern Areas Transport Corporation**  
**Gilgit-Baltistan**



**FINANCIAL BID**

S.NO	DESCRIPTION OF ITEM	TOTAL UNIT PRICE
1.	BUS MODEL 2020-21	RS.

**AMOUNT IN WORDS, RUPEES** \_\_\_\_\_

- **I hereby undertake that the units being provided are as per standard quality and specs;**
- **The price above includes all taxes applied as in Pakistan and GB;**
- **There is no hidden price except the unit price mentioned above.**
- **Delivery or any other charges should be included in the Unit Price.**

**Bidder Signature & Stamp** \_\_\_\_\_

**Draft Agreement**

This Agreement is made on \_\_\_\_\_ at Gilgit between M/S \_\_\_\_\_ hereinafter called the first party \_\_\_\_\_ and Northern Areas Transport Corporation (NATCO) hereinafter called the second party. Whereas the Second party has awarded contract to the first party for supply buses as per specifications mentioned in the tender documents. Both parties have agreed on the following terms and conditions.

1. The cost of buses will be Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_).
2. The offered price will be inclusive of all applicable taxes, delivery or any other cost will be the responsibility of first party.
3. The first party will complete the delivery within 30 days from the date of supply order.
4. Supply will be accepted after proper inspection by committee of the 2<sup>nd</sup> party.
5. Payment will be made after the inspection by committee of the 2<sup>nd</sup> party and approval of Managing Director after trial run as per the recommendation of the inspection committee.
6. The first party will be responsible to rectify any fault free of cost within the warranty period of Two years or 200,000 km whichever is earlier.
7. The first party will also provide operational manual /catalog along with other standard supplies with the new buses.
8. The first party will arrange training to technical staff of NATCO to ensure efficient performance of offered buses free of cost as well as provide complete tool kit
9. The Second party shall not responsible for any change / increase of rates /US Dollars, taxes, duties, VAT, GST.
10. The second party have right to deduct amount from the bill of first party if any work / item will found missing at the time of final inspection.
11. If any dispute may arise between the parties the matter will be referred to the Procurement Committee of BOD. Decision of the Committee will be binding on both the parties.

**Director**  
M/S \_\_\_\_\_ (Pvt.) Ltd.

**Managing Director**  
NATCO

**Witness**  
Name \_\_\_\_\_

**Witness**  
Name \_\_\_\_\_

CNIC \_\_\_\_\_

CNIC \_\_\_\_\_

**DRAFT OF BID SECURITY**  
(Bank Guarantee)

Guarantee

No. \_\_\_\_\_  
Executed on \_\_\_\_\_  
Expiry date \_\_\_\_\_

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with address: \_\_\_\_\_

Name of Principal (Bidder) with address: \_\_\_\_\_

Penal Sum of Security (express in words and figures): \_\_\_\_\_

Bid Reference No. \_\_\_\_\_ Date of Bid \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal, we the Guarantor above-named are held and firmly bound unto the \_\_\_\_\_

the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying Bid numbered and dated as above for

\_\_\_\_\_ (Particulars of Bid) to the said Employer; and

WHEREAS, the Employer has required as a condition for considering the said Bid that the Principal furnishes a Bid Security in the above said sum to the Employer, conditioned as under:

- (1) that the Bid Security shall remain valid for a period 28 days beyond the period of validity of the Bid;
- (2) that in the event of;
  - (a) the Principal withdraws his Bid during the period of validity of Bid, or
  - (b) the Principal does not accept the correction of his Bid Price, pursuant to Sub-Clause 24.2 of Instructions to Bidders, or
  - (c) failure of the successful bidder to
    - (i) furnish the required Performance Security, in accordance with Clause 34 of Instructions to Bidders, or
    - (ii) sign the proposed Contract Agreement, in accordance with Clause 35 of Instructions to Bidders,

then the entire sum be paid immediately to the said Employer as liquidated damages and not as penalty for the successful bidder's failure to perform.

NOW THEREFORE, if the successful bidder shall, within the period specified therefor, on the prescribed form presented to him for signature enter into a formal Contract with the said Employer in accordance with his Bid as accepted and furnish within twenty eight (28) days

of his being requested to do so, a Performance Security with good and sufficient surety , as may be required, upon the form prescribed by the said Employer for the faithful performance and proper fulfillment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified for its validity then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Guarantor shall forthwith pay to the Employer the said sum stated above upon first written demand of the Employer without cavil or argument and without requiring the Employer to prove or to show grounds or reasons for such demand notice of which shall be sent by the Employer by registered post duly addressed to the Guarantor at its address given above.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounden Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

\_\_\_\_\_  
Guarantor (Bank)

Witness:

Signature \_\_\_\_\_

1. \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
Corporate Secretary (Seal)

Title \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Name, Title & Address)

\_\_\_\_\_  
Corporate Guarantor (Seal)

**DRAFT OF PERFORMANCE SECURITY  
(Bank Guarantee)**

Guarantee No. \_\_\_\_\_  
Executed on \_\_\_\_\_  
Expiry date \_\_\_\_\_

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with  
address: \_\_\_\_\_

Name of Principal (Contractor) with  
address: \_\_\_\_\_

Penal Sum of Security (express in words and  
figures) \_\_\_\_\_

Letter of Acceptance No. \_\_\_\_\_ Dated \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the \_\_\_\_\_ (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Employer's above said Letter of Acceptance for \_\_\_\_\_  
\_\_\_\_\_ (Name of Contract) for the \_\_\_\_\_  
\_\_\_\_\_ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 30, Defects after Taking Over, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, \_\_\_\_\_ (the Guarantor), waiving all objections and defense under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

	_____ Guarantor (Bank)
Witness:	
1. _____	Signature _____
_____	Name _____
Corporate Secretary (Seal)	Title _____
2. _____	
_____	_____
Name, Title & Address	Corporate Guarantor (Seal)